

**COUNCILLORS' BULLETIN
WEDNESDAY, 28 MARCH 2018**



South
Cambridgeshire
District Council

CONTENTS

1. Meetings and events from Thursday 29 March to Friday 13 April

Date	Time	Name	Venue	Contact
Thu 29 Mar	10am	Partnership Review Committee - CANCELLED		
Fri 30 Mar		Bank Holiday – Office Closed		
Mon 2 Apr		Bank Holiday – Office Closed		
Tue 3 Apr				
Wed 4 Apr	9:30am	Planning Committee	Council Chamber	Ian Senior
Thu 5 Apr				
Fri 6 Apr				
Mon 9 Apr				
Tue 10 Apr				
Wed 11 Apr				
Thu 12 Apr				
Fri 13 Apr				

INFORMATION FOR DISTRICT COUNCILLORS AND PARISH COUNCILS

2. Reduced Bulletin Due to the Pre-election Period (Purdah)

Please note that during the pre-election “Purdah” period we will be producing a shorter version of the Weekly Bulletin which is limited to links to any agendas, minutes or decisions published in the last week and a list of starters and leavers.

GENERAL INFORMATION

3. View Planning Applications



To view the list of planning applications that have recently been submitted to the Council, please visit the authority’s on-line [Planning Application Search](#). Once the page has loaded, you can use the [Search option](#) to set your own criteria of parish, area and date range.



The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages, the number of which depends on the number of results your search produces. There are navigation tools to allow you to browse your results.

EXECUTIVE DECISIONS TAKEN SINCE WEDNESDAY 21 MARCH 2018



In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

4. **Foxton Conservation Area**

The Planning Portfolio Holder

1. Adopted the Foxton Conservation Area Appraisal, containing the new Conservation Area boundary; and
2. Gave delegated authority to the Joint Director for Planning and Economic Development, in consultation with the Planning Portfolio Holder, to make minor amendments to the document attached to the agenda'

This decision was first published on 26 March 2018 and so the deadline for call-in is Wednesday 4 April. If not called-in this decision can be implemented on Thursday 5 April.

5. **Land North of Cherry Hinton**

The Planning Portfolio Holder

- Agreed the responses to the representations received to the Land North of Cherry Hinton SPD (Appendix B) and the consequential amendments to the Land North of Cherry Hinton document (Appendix C); and
- Approved the Land North of Cherry Hinton SPD (Appendix C) in anticipation of the adoption of the Local Plan, and to agree that it should be carried forward for adoption as a Supplementary Planning Document at the same time as the Local Plan.

This decision was first published on 26 March 2018 and so the deadline for call-in is Wednesday 4 April. If not called-in this decision can be implemented on Thursday 5 April.

6. **Great Abington former LSA Estate Neighbourhood Plan**

The Planning Portfolio Holder

- (a) agreed the Council's response (as set out in Appendix 1) to the public

consultation on the submission version of the Great Abington Former LSA Estate Neighbourhood Plan that is currently subject to public consultation;

This decision was first published on 26 March 2018 and so the deadline for call-in is Wednesday 4 April. If not called-in this decision can be implemented on Thursday 5 April.

7. Officer Hourly Rate Increase for Planning Performance Agreements

The Planning Portfolio Holder

- (b) revised officer hourly rate for Planning Performance Agreements – Appendix 1 – to be implemented with effect from 1 April 2018; and
- (c) agreed that the new rates should be reviewed in 12 months' time.

This decision was first published on 26 March 2018 and so the deadline for call-in is Wednesday 4 April. If not called-in this decision can be implemented on Thursday 5 April.

8. Blue Plaques

The Planning Portfolio Holder

- (d) Approved a Blue Plaque Scheme in South Cambridgeshire;
- (e) Endorsed an extension of the existing local scheme administered by Cambridge Past Present and Future (CPPF) into South Cambridgeshire with a representative from the Council elected annually to The CPPF Blue Plaque Committee;

This decision was first published on 26 March 2018 and so the deadline for call-in is Wednesday 4 April. If not called-in this decision can be implemented on Thursday 5 April.

9. Review of Sheltered Housing Communal Rooms

The Housing Portfolio Holder

1. approved the project, the projected expenditure, the work undertaken to date and agrees to the project being rolled out in accordance with the draft programme which is estimated to be completed within a two year timescale;
2. agreed to a proposed allocation of £205,000 to be vired from the existing capital budget and recouped from realised increased revenue and capital receipts;
3. agreed to the proposed dedicated staffing resource to assist in managing and taking forward the project; and
4. agreed that a Deed of Variation should be included in all future leases of equity share properties to ensure that leaseholders are not in a position to block any change of use proposed for communal rooms on the sheltered housing scheme where they reside.

This decision was first published on 22 March 2018 and so the deadline for call-in is Thursday 29 March. If not called-in this decision can be implemented on Tuesday 3 April.

10. Lettings Policy

The Housing Portfolio Holder approved the amendments to the Home Link and Allocations Policy attached as Appendix A to the report.

This decision was first published on 22 March 2018 and so the deadline for call-in is Thursday 29 March. If not called-in this decision can be implemented on Tuesday 3 April.

11. Waiver of shared ownership restrictions at Cambourne

The Housing Portfolio Holder agreed

1. To lift the stair-casing restriction on shared ownership properties in Cambourne; and
2. on grant funded schemes, to apply to Homes England (previously known as the HCA) for a waiver of the restriction.

This decision was first published on 22 March 2018 and so the deadline for call-in is Thursday 29 March. If not called-in this decision can be implemented on Tuesday 3 April.

12. Northstowe Starter Homes

The Housing Portfolio Holder

2. Approved the Heads of Terms attached as **Appendix 1 to the report; and**
3. Agreed that, following approval of the Heads of Terms, a legally binding Strategic Collaboration Agreement would be drafted for both parties to sign up to.

This decision was first published on 22 March 2018 and so the deadline for call-in is Thursday 29 March. If not called-in this decision can be implemented on Tuesday 3 April.

13. Affordable Homes Service Plan 2017/18 and 2018/19

The Housing Portfolio Holder approved the Affordable Homes Service Plan for 2018-19 (Appendix 2 to the report) and noted the progress to date on existing projects within the 2017-18 Service Plan.

This decision was first published on 22 March 2018 and so the deadline for call-in is Thursday 29 March. If not called-in this decision can be implemented on Tuesday 3 April.

14. Community Chest: Funding Applications

The Finance and Staffing Portfolio Holder

1. agreed the following grants:

Name of applicant	Project description	Total cost of project (£)	Total applied for (£)
Willingham Parish Council	Recreation Ground Signage	141.48	141.48
Horningsea Millennium Green Trust	Safety modifications to village pond	2,000.00	1,000.00
Eddies	Materials for befriending projects	1,000.00	1,000.00

2. Because of the limited funding available and the non-time-sensitive nature of the applications, the Finance and Staffing Portfolio Holder deferred the following applications until the meeting in May 2018:

- Waterbeach and Landbeach Action for Youth (WAY)
- A M Challis Trust Ltd.

3. Deferred the application from Swavesey Badminton Club and asked officers to present the application to a future meeting after ascertaining why the club needed to buy additional equipment specifically for junior members.

This decision was first published on Wednesday 21 March and so the deadline for call-in is 5pm on Wednesday 28 March. If not called-in the decision can be implemented on Thursday 29 March.

DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION

Please click on the link below to find details of decisions made by officers under delegated authority:

<https://www.scams.gov.uk/content/access-information>

OTHER INFORMATION

15. Newly-Published Items on modern.gov



Agendas

- [Planning Committee 4 April](#)

Decisions

- [Finance & Staffing Portfolio Holder's Meeting 20 March 2018](#)
- [Housing Portfolio Holder's Meeting 21 March 2018](#)
- [Planning Portfolio Holder's Meeting 20 March 2018](#)
- [Greater Cambridge Partnership Executive Board 21 March 2018](#)

Minutes

- [Council 22 February 2018](#)
- [Planning Committee 7 March 2018](#)

16. SCDC Starters and Leavers



Staff who will be leaving

Name: Paul Williams
Job title: Project Manager Business Change
Date leaving: 31 May 2018